



Andrew Fraser,
Forward Planning Manager, Regeneration and Place,
Wirral Council,
Wallasey Town Hall,
Brighton Street,
Wirral,
CH44 8ED

Tuesday 26 September 2023

Dear Andrew

**Devonshire Park Neighbourhood Forum and
Neighbourhood Area Designation Reapplication**

Please accept this as an application pursuant to Parts 2 and 3 of the Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012 (SI 2012 No. 637), for the renewal of the designation of Devonshire Park Neighbourhood Planning Forum as a neighbourhood forum in connection with the Neighbourhood Plan that is in force.

a) The name of the Neighbourhood Forum is unchanged from that originally designated by the Council in April 2013 and renewed in October 2018 and is the Devonshire Park Neighbourhood Planning Forum.

b) The Forum has a written constitution [Appendix 1].

The constitution was adopted by members of Devonshire Park Neighbourhood Planning Forum at a Public Meeting on 11 April 2018 and is unchanged from that approved by the Council for the purposes of re-designation on 2 October 2018. However, the names of officers have changed, and the names of the new officers and updated contact details are listed in an addendum to Appendix 1.

c) The name of the neighbourhood area to which the application relates is Devonshire Park (the area).

A map of the neighbourhood area is provided [Appendix 2]. The boundary is unchanged from the area originally designated by the Council in April 2013 and renewed in October 2018.

d) The contact details of the forum are as follows: -

Simon Holbrook, Vice-Chair
5 Westbank Road
Devonshire Park
CH42 7JL
Tel: 0776 651 1097
Email: simon.holbrook5@gmail.com

These contact details are provided to Wirral Borough Council for publication on their website and in such other manner as the Local Authority considers appropriate pursuant to Regulation 6, 7, 9 and 10 of the Neighbourhood Planning Regulations.

In addition, the contact details will be made available to the public via the relevant Devonshire Park social media accounts and community newsletter.

- e) The neighbourhood forum meets the conditions contained in Sections 61F and 61G of the 1990 Town and Country Planning Act as follows: -
- a) The forum is established for the express purpose of promoting and improving the social, economic and environmental wellbeing of the area [Appendix 1, Constitution, Section 2.1]
 - b) The membership of the forum is open to
 - i. Individuals who live in the area [Appendix 1, Constitution, Section 5.i.i]

Membership applications will be made available to residents at the forum meetings which are held at least 4 times each year and are open to all residents to attend. [Appendix 1, Constitution, Section 7.i]

All residents of the area will receive a minimum of 21 days notice of the forum meetings via the community newsletter. [Appendix 1, Constitution, Section 7.ii]
 - ii. Individuals who work in the area (either for business carried out there or otherwise) [Appendix 1, Constitution, Section 5.i.ii]

The Management Committee will make reasonable endeavours to make contact with individuals who work in the area for the purpose of inviting membership of the forum, through distribution of the community newsletter to local shops and businesses (including religious and not for profit organisations), social media and by direct invitation.

It is open for individuals who work in the area to attend the forum meetings at which membership applications will be made available.
 - iii. Individuals who are elected members of Wirral Borough Council or who are an elected Member of Parliament whose area falls

within the neighbourhood area concerned [Appendix 1, Constitution, Section 5.i.iii]

The Management Committee has invited the area's local Ward Councillors and Member of Parliament to become members of the Forum.

It is open to elected members of Wirral Borough Council and the Member of Parliament to attend the forum meetings at which membership applications will be made available.

The Management Committee will make reasonable endeavours to ensure that membership of the forum reflects local diversity with reference to any such population profiling as may be provided by the Local Authority.

- c) At the time of writing, the forum has 208 members. The current distribution of these members is as follows:
- i. Individuals who live in the area 200 [Appendix 1, Constitution, Section 5.iv.i]
 - ii. Individuals who work in the area (either for business carried out there or otherwise) 7, none of whom are residents [Appendix 1, Constitution, Section 5.iv.ii]
 - iii. Individuals who are elected members of Wirral Borough Council or who are an elected Member of Parliament whose area falls within the neighbourhood area concerned 1 [Appendix 1, Constitution, Section 5.iv.iii]

A list of members is held by the Secretary and will be made available to Wirral Borough Council on request in a form to be agreed with due regard to privacy and data protection requirements [Appendix 1, Constitution, Section 5.v]

The Management Committee will continue to invite applications for membership and reserves the right to update the number of members stated in this application.

- d) The forum has a written constitution [Appendix 1, Constitution]
- The constitution was adopted by members of Devonshire Park Neighbourhood Planning Forum on 11 April 2018 and is unchanged from that approved by the Council for the purposes of re-designation on 2 October 2018.
- e) The Management Committee will make reasonable endeavours to comply with any such other conditions as may be prescribed.
- f) The Devonshire Park area is recognised by local residents as a coherent area, with identifiable characteristics, formed by its history

and physical layout. It is seen by local residents as a distinct neighbourhood.

Individuals who live and/or work in the area and/or are elected members of Wirral Borough Council whose area falls within the neighbourhood area have organised as a community since 2006 as Devonshire Park Residents' Association. A quarterly newsletter is delivered to all homes and businesses. There is active participation in the area's social media networks and regular community meetings.

There is a significant common interest and sense of neighbourhood identity.

Should you require any further information in support of this application please do not hesitate to contact me.



Simon Holbrook

Vice-Chair Devonshire Park Neighbourhood Planning Forum

Appendix 1 Constitution

Addendum to Appendix 1 Current Officers and updated contact details

Appendix 2 Map of the Area

Addendum to Appendix 1

Updated list of officers

Chair:	Mike Kivlehan
Vice Chair:	Simon Holbrook
Vice Chair:	Ruby Keeler Williams
Treasurer:	Zena Mayes
Secretary:	Stephen Everard
Officer:	Carol Haddock
Officer:	Will Hawthorne

Updated contact details:

Chair:	Mike Kivlehan	16 Westbank Road, Birkenhead, CH42 7JL 07875448470
Treasurer	Zena Mayes	0151 652 9689
Secretary	Stephen Everard	07720 327083